

part of eex group



EEX trader exam online

Training & Education
27.09.2024
Leipzig

Ref. 0001A

1. The examination

The EEX trader exam online is a prerequisite to be able to admit your traders at our exchange. This exam is offered as an online exam and includes e-learning material for self-study.

1.1 The exam preparation tool

With this e-learning tool you can prepare for the examination by going through all the exam sample questions online and you can also simulate the examination online to be prepared the best way possible. In addition, we provide you with pdf documents in the respective Learning Management library that can help to prepare for the examination. The training materials provided are additionally available for your reference. This tool is available to you on a voluntary basis.

1.2 The system training

This e-learning tool is a mandatory part of the examination. It includes three modules and should give you an understanding of the usage of EEX trading systems. It is required to complete at least one of the three modules before the examination takes place.

1.3 The online exam

The examination is a multiple-choice exam and contains 34 questions. You get 30 minutes time to complete the exam and you require 75 points out of 100 points to pass the examination.

The examination is valid for three years.

1.3.1 Content of the online exam

The exam questions cover the following topics. The sample question catalogue includes all these chapters.

- Regulations and market model
- Rules and regulations of EEX
- Trading conditions and admission rules of EEX
- Functionality of electronic trading
- Basic functionality of EEX trading systems
- Trading at EEX
- Matching rules of EEX
- Specific trading regulations of EEX

2. The application process

Please note that the exam will be free of charge for all traders registered with GET Baltic by 1st October 2024 if EEX has received the registration form before 31st July 2025. If your traders will be registered to the exam after 31st July 2025 the examination is subject to a fee. Please find the respective costs on the EEX website.

2.1 The registration form

Please find a special registration form to register to the EEX trader exam online included in the onboarding package. The document is only applicable to GET Baltic customers during the onboarding period.

Please fill in and sign the registration form and send it to the EEX Training & Education (T&E) department via e-mail: training@eex.com. The required signature can be digital or manual.

We recommend sending this registration form to EEX as soon as possible to assure that your traders can be onboarded on time.

2.2 Next process steps

The EEX Training & Education department will confirm the registration to the exam (on behalf of the exchange management) by sending out:

- an email to the examinee with the login details to get access to the EEX Learning Management System (LMS). The customer finds all information, the e-learning modules (preparation tool, system training, exam) and the preparation material in the LMS.
- an Outlook calendar invitation to the examinee for a 30minutes MS Teams meeting. If the suggested date/ time doesn't suit the examinee, they can reschedule the meeting.

2.2.1 1st meeting: MS Teams Check

The examinee and an EEX T&E employee will have a short meeting to talk about the technical requirements to take the exam (MS Teams, camera and microphone on laptop required). If the examinee does not have a MS Teams desktop installation, the MS Teams for business App must be downloaded from the web. The examinee must check the necessary system requirements and that they are entitled to use it. Sound, video, desktop environment and/or browser window of the computer must transmit. The video conference is not recorded.

After technical things have been clarified and the customer has been informed about the process, a date and time for the exam will be agreed between T&E employee and the examinee. T&E will send out a new outlook calendar invitation to the examinee for a one-hour exam meeting. If the suggested date/ time doesn't suit the examinee, they can reschedule the meeting.

2.2.2 2nd meeting: the examination

Mandatory precondition before being allowed to take part in the examination: Each examinee must complete at least one of the e-Learning system training modules.

In this meeting the examinee will take the exam. The person must be alone in a closable room (e.g. a meeting room, home office), this must be shown to the EEX T&E examiner. The room must not contain any aids (books, notes, calculators, etc.).

A prerequisite for taking the exam is a stable video conference. The exam will be supervised by T&E with the video conference. Currently this can only be done with MS Teams. To avoid that the examinee must install a desk top installation T&E will send a MS Teams invitation link. The meeting is not recorded.

The examinee must show a valid ID card or passport for identification. The exam is carried out using the EEX LMS. The exam questions are automatically selected at random by the system.

2.2.3 exam notification

T&E will mark and evaluate the exam on behalf of the board of examiners and decide if an examinee has passed or not passed. T&E sends out the exam notifications via e-mail directly to each person within a few days.

After receiving the exam notification, the trader can continue with the onboarding process via the EEX member section.