

When sending your CV or other documents (resume, cover letter, etc.), you grant the right for UAB GET Baltic (company code: 30861178), registered address: Geležinio Vilko str. 18A, Vilnius, tel. +370 5 360000, email info@getbaltic.com (hereinafter referred to as the Company) to be the controller of your personal data and to process your personal data for the purpose of selecting candidates for vacant positions at the Company.

We process the personal data that you provide when sending your documents (resume, cover letter, etc.), including but not limited to:

- Name and surname;
- Date of birth;
- Address;
- Phone number;
- Email address;
- Education;
- Other data confirming the required qualifications (including the subject-specific skills you specify);
- Work experience: last place of employment, length of employment, position held, other work experience;
- Proficiency in foreign languages: language, levels of reading, writing, speaking;
- Ability to work with computer programs;
- Candidate's photograph (if provided);
- Other data and motivations, desired salary;
- Other information provided in the resume, recommendation, and/or cover letter.

We collect your personal data related to your qualifications, professional skills, and subject-specific characteristics from your previous employer only after informing you, and from your current employer only with your consent.

DATA PROCESSING TERMS

Source of data acquisition:

Your submitted resume or other related documents. UAB GET Baltic may also obtain information (upon informing you) from other third parties such as:

- Recommenders;
- Current or former employers.

Data retention period:

We will keep your data during the selection process (for which you submitted your resume or other documents) and for 1 year after the end of the selection process. With your consent, we will keep the data for an additional 1 year so that during this period, should a suitable position arise according to your resume, we can offer you to participate in the selection process. Data is

processed for the purpose of employee recruitment and assessment of suitability for specific positions, therefore, if a suitable position arises, we will contact you.

Data acquisition from third parties:

The Company may obtain your personal data as a candidate from third parties such as:

- Employment agencies

If we invite you for an interview regarding data processing, you will be informed by phone, and your personal data will continue to be processed following the principles described in this privacy notice.

Data transfer to third parties

We may transfer your data for processing only to these third parties:

- Employment agencies that assist us in conducting candidate selection and provide us with services related to selection, candidate evaluation, and internal administration. We provide only as much data as is necessary to provide a specific service.

Your personal data will not be provided to external parties or outside the EU.

As our potential candidate, you have the following rights:

- The right to know (be informed) about the processing of your personal data – we fulfill this by providing you with this information notice and other informational notices;
- The right to access your processed personal data;
- The right to request correction of your personal data;
- The right to request deletion of your personal data ("right to be forgotten") if it can be justified by one of the reasons provided in Article 17(1) of the GDPR;
- The right to restrict the processing of your personal data. You may request to restrict the processing of your personal data when one of the cases provided in Article 18(1) of the GDPR applies;
- The right to object to the processing of your personal data;
- The right to withdraw your consent to the processing of personal data when your personal data is processed based on consent.

To exercise your rights as a data subject, please submit requests, complaints or claims to us in writing:

- by email at info@getbaltic.com;
- sending mail, address it to Gelezinio Vilko St. 18A, LT-08104 Vilnius;
- Upon arrival at the Company, located at Gelezinio Vilko St. 18A, Vilnius

We will respond to received requests, complaints, or demands in writing according to the procedures and deadlines established by law, and we will provide information as quickly as possible, but no later than 30 days from the receipt of the request. This period may be extended by an additional two months if necessary, taking into account the complexity and number of requests. The Company will inform you within one month from the receipt of the request about such an extension, along with providing the reasons for the delay.

If upon receiving a request, complaint, or demand, there are suspicions regarding the identity of the individual making the request, we reserve the right to request an identity document from the individual and/or to verify their identity in accordance with the procedures established by law and/or by electronic means of communication that allow for proper identification of the individual.

If you believe that UAB GET Baltic in processing your personal data, violates data protection laws, you have the right to lodge a complaint with the State Data Protection Inspectorate by mail at L. Sapiegos St. 17, LT-10312, Vilnius, or online at <https://vdai.lrv.lt>.